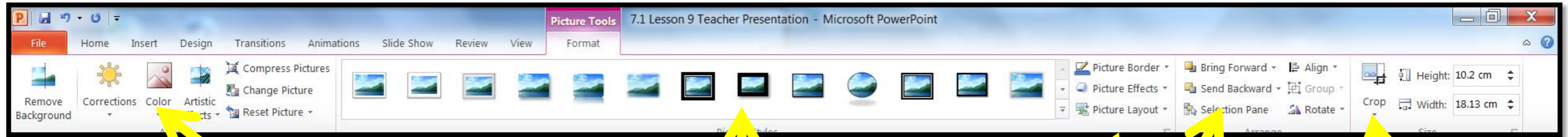# ACTIVATE: Adding/Editing Images

Use this tool to add fancy borders/effects.

Use this tool to edit border colours.

Use this tool to set transparent colour and remove the white background.

Use this tool to send an images behind text or to bring it to the front.

Use this tool to crop unwanted parts of an image.

Ctrl + C = COPY

Ctrl + V = PASTE